

SCHOOL OF ARTS MANAGEMENT
AND HUMANITIES
COURSE HANDBOOK

2020/2021



School of
Arts Management
& Humanities

EDNA MANLEY COLLEGE OF THE VISUAL AND PERFORMING ARTS

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This School of Arts Management and Humanities equips you for work in the cultural and creative industries – an expanding sector in the global economy. In this programme of study the focus is arts management or arts administration. The School of Arts Management and Humanities provides training for persons who wish to work in the areas of arts management or arts administration and persons already involved in the management and administration of arts and culture organizations.

The aim is to offer a distinctive combination of theory; studio and project-based courses, as well as hands on experience. The programme also aims to build a reserve of trained arts managers and administrators with the vision, foresight and creativity to move the arts forward in Jamaica and the Caribbean.

The aim of the School of Arts Management and Humanities is to prepare students for professional careers in arts management and arts administration. The School also offers courses in humanities and education in collaboration with the Schools of Visual Arts, Dance, Drama and Music and the Arts Management Department.

Programme Overview

The School is responsible for the delivery of the Bachelor of Arts in Arts Management, joint delivery of education foundation and professional studies courses as well as the delivery of the College's General Studies Courses. The durations of the degree programmes are as follows:

Bachelor of Arts in Arts Management – Four (4) years
Associate of Arts in Arts Management – Two (2) years

To qualify for the BA Arts Management degree students must successfully complete 124 Credits for over four (4) years. The programme is taught by academic experts, and by experienced arts and cultural industry professionals who facilitate and help develop the students' professional portfolio.

Students are challenged and supported at the same time, to excel in the extremely demanding and incredibly rewarding careers as arts administrators and managers. Graduates leave as flexible, responsive and imaginative practitioners, able to work with a wide range of organisations, and understand the arts and culture as an essential sector of the growing economy

BACHELOR OF ARTS IN ARTS MANAGEMENT

To qualify for the B.A. Arts Management, full-time students are required to successfully complete a minimum of one hundred and twenty-four (124) credits over four (4) years, as set out below:

YEAR 1	CR	YEAR 3	CR
Major	14	Major	21
General	11	General	0
Adjunct	3	Adjunct	7
Electives: Studio Rotation	2	Electives: Studio Rotation	3
Total	30	Total	31
YEAR 2	CR	YEAR 4	CR
Major	20	Major	22
General	5	General	2
Adjunct	6	Adjunct	3
Electives: Studio Rotation	2	Electives: Studio Rotation	3
Total	33	Total	30

COURSE MENU

YEAR 1	SEMESTER 1		YEAR 1	SEMESTER 2	
CODE	Course	Cr	CODE	Course	Cr
AM101A	Introduction to the Visual and Performing Arts Practice I	2	AM101B	Introduction to the Visual and Performing Arts Practice II	2
AM115A	Introduction to Arts Management I	2	AM115B	Introduction to Arts Management II	2
AM104A	Principles of Accounting I	3	AM105B	Principles of Accounting II	3
GS100A	Fundamentals of English	2	GS100B	Critical Thinking and Expository Writing	2
GS102A	Introduction to Spanish I	2	GS102B	Introduction to Spanish II	2
GS115A	The Self: Ethics and Creativity	3	GS114B	Caribbean Culture & Identity	3
	Elective	2		Elective	2

..YEAR 2		SEMESTER 1		YEAR 2		SEMESTER 2	
CODE	Course	Cr	CODE	Course	Cr	CODE	Course
AM202A	Introduction to Arts Marketing	3	AM226B	Organizations and Human Resource Management II	2		
AM225A	Organizations and Human Resource Management I	2	AM222B	Business and Professional Communication	3		
AM219	Financial Management for Arts Managers	2	AM215B	Fundamentals of Event Planning	2		
AM218A	Facilities Management for Arts Managers	3	AM217B	Intellectual Property and the Legal Framework of Business	3		
AM216A	Technical Writing	2	AM220B	Business & Strategic Planning for the Arts	3		
AM214A	Managing Our Resources: Libraries, Museums, Theatres and Art Galleries	3	AE207B	Museums and Art Education	3		
	Elective	2		Elective	2		

YEAR 3			YEAR 3		
SEMESTER 1			SEMESTER 2		
CODE	Course	CR	CODE	Course	CR
AM302A	Arts, Culture and Tourism in the Caribbean	3	AM304B	Entrepreneurship and the Arts	3
AM315A	Event Management and Media Strategies I	3	AM301B	Arts and Culture: Policy Development	3
AM307A	Contemporary Issues in the Creative Industries	3	AM317B	Issues In Community Arts Management	3
AM313A	Project Management	3	AM315B	Event Management and Media Strategies II	3
AM318A	Arts Management Forum: 1 Creative Yaad	1		Elective	3
AM305A	Quality in Arts Management	3			
YEAR 4			YEAR 4		
SEMESTER 1			SEMESTER 2		
CODE	Course	CR	CODE	Course	CR
AM414A	Arts Management Seminar I	3	AM414B	Arts Management Seminar II	3
AM408A	Independent Study I	3	AM408B	Independent Study II	3
GS300A	Research Methods I A	2	AM409B	Research Paper	2
AM303A	Product Design	3	AM406B	Internship	8
	Elective	3			

ASSOCIATE OF ARTS IN ARTS MANAGEMENT

CREDIT STRUCTURE					
YEAR 1		CR	YEAR 2		CR
Major		12	Major		20
General		11	General		5
Adjunct		3	Adjunct		6
Electives: Studio Rotation		4	Electives: Studio Rotation		2
Total		30	Total		33

COURSE MENU

YEAR 1	SEMESTER 1		YEAR 2	SEMESTER 1	
CODE	Course	CR	CODE	Course	CR
AM101A	Introduction to the Visual and Performing Arts Practice I	2	AM202A	Introduction to Arts Marketing	3
AM115A	Introduction to Arts Management I	2	AM225A	Organizations and Human Resource Management I	2
AM104A	Principles of Accounting I	3	AM219A	Financial Management for Arts Managers	2
GS100A	Fundamentals of English	2	AM218A	Facilities Management for Arts Managers	3
GS102A	Introduction to Spanish I	2	AM216A	Technical Writing	2
GS115A	The Self: Ethics and Creativity	3	AM214A	Managing Our Resources: Libraries, Museums, Theatres and Art Galleries	3
	Elective	2			
YEAR 1	SEMESTER 2		YEAR 2	SEMESTER 2	
CODE	Course	CR	CODE	Course	CR
AM101B	Introduction to the Visual and Performing Arts Practice II	2	AM226B	Organizations and Human Resource Management II	2
AM115B	Introduction to Arts Management II	2	AM222B	Business and Professional Communication	3
AM105B	Principles of Accounting II	3	AM217B	Intellectual Property and the Legal Framework of Business	3
GS100B	Critical Thinking and Expository Writing	2	AM215B	Fundamentals of Event Planning	2
GS102B	Introduction to Spanish II	2	AM220B	Business & Strategic Planning for the Arts	3
GS114B	Caribbean Culture & Identity	3	AE207B	Museum in Art Education	3
	Elective	2		Elective	2

ARTS MANAGEMENT MINOR OPTION

Art Management Courses			Arts Management Electives		
CODE	COURSE	CR	CODE	COURSE	CR
AM104A	Principles of Accounting I	3	AM104A	Principles of Accounting I	3
AM115A	Introduction to Arts Management I	2	AM105A	Principles of Accounting II	3
AM115B	Introduction to Arts Management II	2	AM219A	Financial Management for Arts Managers	2
AM202A	Introduction to Arts Marketing	3	AM202A	Introduction to Arts Marketing	3
AM215A	Fundamentals of Event Planning	2	AM225A	Organizations and Human Resource Management I	2
AM216A	Technical Writing	2	AM226B	Organizations and Human Resource Management II	2
AM217B	Intellectual Property and the Legal framework of Business	3	AM215A	Fundamentals of Event Planning	2
AM218A	Facilities Management for Arts Managers	3	AM217B	Intellectual Property and the Legal	3
AM315A	Event Management and Media Strategies I	3	AM218A	Facilities Management for Arts Managers	3
AM316B	Event Management and Media Strategies II	3	AM302A	Arts Culture and Tourism in the Caribbean	3
			AM303B	Product Design	3
			AM304B	Entrepreneurship and the Arts	3
			AM305A	Quality in Arts Management	3
			AM313A	Project Management	3
			AM317B	Issues in Community Arts Management	3
			GS115A	The Self: Ethics and Creativity	3
			AM224A	Artiste Management	3
			AM116B	Arts, Culture and the Environment	3

COURSE MENU		
GENERAL STUDIES (HUMANITIES)		
CR	COURSE	CR
GS100A	Fundamentals of English	2
GS100B	Critical Thinking and Expository Writing	2
GS101A	Introduction to Critical Analysis I	2
GS101B	Introduction to Critical Analysis II	2
GS102A	Introduction to Spanish I	2
GS102B	Introduction to Spanish II	2
GS105	Critical Thinking & Creative Insight	2
GS110	English for Living I and II	3
GS111	Information Technology for Artists and Entrepreneurs	3
GS114	Caribbean Culture & Identity	3
GS115	The Self: Ethics and Creativity	3
GS200A	Business of Art and Design I	2
GS200B	Business of Art and Design II	2
GS201A	Psychology I	2
GS201B	Psychology II	2
GS202A	Caribbean Literature I	2
GS202B	Caribbean Literature II	2
GS203	Academic and Professional Writing	3
GS205A	Exploring Philosophies of Art	2
GS206A	Introduction to Philosophy	3
GS 210	Conversational Spanish	3
GS212A	Conservation Theory I	3
GS212B	Conservation Theory II	3
GS231B	College Mathematics	3
GS300A	Research Methods IA	2
GS300B	Research Methods IB	2
GS300Y	Research Methods I	2
GS302A	World Literature I	2
GS302B	World Literature II	2
GS303	Performance Research Forum	2
GS305	Gender in Society: Issues & Theoretical Considerations	3
GS313B	Collections Management Care	3
GS314	Caribbean Dress Studies I: Survey of Caribbean Textiles & Fashion Design	3
GS400A	Research Methods IIA	2
GS400B	Research Methods IIB	2
GS209	Sexuality, Power and Desire in the Arts	3

ARTS MANAGEMENT DEGREE 2015

YEAR 1

MAJOR	CR
Introduction to Practice of Visual and Performing Arts I & II	4
Introduction to Arts Management I & II	4
Accounting I & II	4
TOTAL CREDITS	12
GENERAL	
Fundamentals of English	2
Critical Analysis and Expository Writing	2
Introduction to Spanish I & II	4
Caribbean Culture & Identity	3
TOTAL CREDITS	11
ADJUNCT	
The Self: Ethics & Creativity	3
ELECTIVES	
Beginners Studio course taken from Cont. Ed. Programme Dance Drama Music or Visual Arts	
TOTAL CREDITS	4

CODE	SEMESTER ONE	CR	CODE	SEMESTER TWO	CR
AM101A	Introduction to Practice of Visual and Performing Arts I	2	AM 101B	Introduction to Practice of Visual and Performing Arts II	2
AM115A	Intro. to Arts Management I	2	AM115B	Intro. to Arts Management II	2
GS100A	Fundamentals of English	2	GS100B	Critical Analysis & Expository Writing Skills	2
GS102A	Introduction to Spanish I	2	GS102B	Introduction to Spanish II	2
AM104A	Accounting 1	2	AM105B	Accounting II	2
GS209A	The Self: Ethics & Creativity	3	GS207B	Caribbean Culture and Identity	3
	Elective	2		Elective	2
Total 30 Credits					

YEAR 2

MAJOR	CR
Organizations & Human Resource Management I & II	4
Managing Our Resources	3
Fundamentals to Event Planning	2
Intellectual Property and the Legal Framework	3
Facilities Management for Arts Managers	3
Financial Management	2
Business and Strategic Planning	3
TOTAL CREDITS	20
GENERAL	
Business and Professional Communication	3
Technical Writing	2
TOTAL CREDITS	5
ADJUNCT	
Museum in Art Education	3
Introduction to Arts Marketing	3
TOTAL CREDITS	6
ELECTIVES	2
Performing Arts Electives	2

CODE	SEMESTER ONE	CR	CODE	SEMESTER TWO	CR
AM225A	Organizations & Human Resource Management I	2	AM226B	Organizations & Human Resource Management II	2
AM202A	Intro. to Arts Marketing	3	AM217B	Intel. Property & the Legal Framework	3
AM219A	Financial Management	2	AM222A	Business and Professional Communication	3
AM216A	Technical Writing	2	AM215A	Fundamentals of Event Planning	2
AM218A	Facilities Management for Arts Managers	3	AM220A	Business and Strategic Planning for the Arts	3
AM214B	Managing Our Resources	3	AE207B	Museum in Art Education	3
				Elective	2
TOTAL 33					

YEAR 3

MAJOR 21 credits	CR
Events Management and Media Relations I & II	6
Entrepreneurship and the Arts	3
Arts and Culture: Policy Development	3
Contemporary Issues in the Cultural Industries	3
Project Management	3
Quality in Arts Management	3
TOTAL CREDITS	21
GENERAL 0 credits	
ADJUNCT	7
Issues in Community Arts Management	3
Arts, Culture and Tourism in the Caribbean	3
Arts Management Forum: One Creative Yaad	1
TOTAL CREDITS	
ELECTIVES	
Performing Arts Electives (I.e. Stage Management, Sound, Light)	3
The Business of Music	
TOTAL CREDITS	3

CODE	SEMESTER ONE	Cr	CODE	SEMESTER TWO	CR
AM302A	Arts, Culture and Tourism in the Caribbean	3	AM304B	Entrepreneurship & the Arts	3
AM315A	Events Mgt. and Media Relations I	3	AM316B	Events Mgt. and Media Relations II	3
AM305B	Quality in Arts Management	3	AM317B	Issues in Community Arts Management	3
AM307A	Contemporary Issues in the Cultural Industries	3	AM301B	Arts and Culture: Policy Development	3
AM313A	Project Management	3	AM312B	Elective	3
			AM318A	Arts Management Forum: One Creative Yaad	1
Total 30					

YEAR 4

MAJOR 22 credits	CR
Arts Management Seminar	6
Independent Study	6
Internship	8
Research Paper	2
GENERAL 2 credits	
Research Method I	2
ADJUNCT 3 credits	
Product Design	3
ELECTIVES 3 credits	
Performing Arts Electives (i.e. Stage Management, Sound, Light)	3

CODE	SEMESTER ONE	CR	CODE	SEMESTER TWO	CR
AM414A	Arts Management Seminar I	3	AM414B	Arts Management Seminar II	3
AM408A	Independent Study I	3	AM408B	Independent Study II	3
AM303A	Product Design	3	AM406B	Internship	8
AM409A	Research Method I	2	AM409B	Research Paper	2
	Elective	3			
Total 30					

Total 30 Credits

ARTS MANAGEMENT DEGREE ASSOCIATE DEGREE 2015

YEAR 1

MAJOR 12 credits	CR
Introduction to Practice of Visual and Performing Arts I & II	4
Introduction to Arts Management I & II	4
Accounting I & II	4
GENERAL 11 credits	
Fundamentals of English	2
Critical Analysis and Expository Writing	2
Introduction to Spanish I & II	4
Caribbean Culture & Identity	3
ADJUNCT 3 credits	
The Self: Ethics & Creativity	3
ELECTIVES – 4 credits	4
Beginners Studio course taken from Cont. Ed. Programme Dance Drama Music or Visual Arts	

CODE	SEMESTER ONE	CR	CODE	SEMESTER TWO	CR
AM101A	Introduction to Practice of Visual & Performing Arts I	2	AM 101B	Introduction to Practice of Visual and Performing Arts II	2
AM115A	Intro. to Arts Management I	2	AM115B	Intro. to Arts Management II	2
GS100A	Fundamentals of English	2	GS100B	Critical Analysis & Expository Writing Skills	2
GS102A	Introduction to Spanish I	2	GS102B	Introduction to Spanish II	2
AM104A	Accounting 1	2	AM105B	Accounting II	2
GS209A	The Self: Ethics & Creativity	3	GS207B	Caribbean Culture and Identity	3
	Elective	2		Elective	2

YEAR 2

MAJOR 20 credits	CR
Organizations & Human Resource Management I & II	4
Managing Our Resources	3
Fundamentals to Event Planning	2
Intellectual Property and the Legal Framework	3
Facilities Management for Arts Managers	3
Financial Management	2
Business and Strategic Planning	3
GENERAL 5 credits	
Business and Professional Communication	3
Technical Writing	2
ADJUNCT 6 credits	
Museum in Art Education	3
Introduction to Arts Marketing	3
ELECTIVES 2 credits	
Performing Arts Electives	2

CODE	SEMESTER ONE	CR	CODE	SEMESTER TWO	CR
AM225A	Organizations & Human Resource Management I	2	AM226B	Organizations & Human Resource Management II	2
AM202A	Intro. to Arts Marketing	3	AM217B	Intel. Property & the Legal Framework	3
AM219A	Financial Management	2	AM222A	Business and Professional Communication	3
AM216A	Technical Writing	2	AM215A	Fundamentals of Event Planning	2
AM218A	Facilities Management for Arts Managers	3	AM220A	Business and Strategic Planning for the Arts	3
AM214B	Managing Our Resources	3	AE207B	Museum in Art Education	3
				Elective	2
Total 33 Credits					

ARTS MANAGEMENT MINOR COMPULSORY COURSES

CODE	COURSE NAME	CR	SEMESTER
AM 215A/ AM215B	Introduction to Arts Management I & II	4	1 & 2
AM216A	Technical Writing	2	1
AM218E	Facilities Management for Arts Managers	3	1
AM217B	Intellectual Property and the Legal framework of Business	3	1
AM215A	Fundamentals of Event Planning	2	2
AM202B	Introduction to Arts Marketing	3	1
AM306A/ AM306B	Event Management and Media Relations I & II	6	1 & 2
AM104A	Accounting 1	2	1
Total 25 Credits			

Elective – a minimum of two credits from any other course on the BA Arts Management programme including Internship.

BA ARTS MANAGEMENT PROGRAMME

CREDIT STRUCTURE

YEAR 1 Major	CR
General	8
Adjunct	4
Electives Studio Rotation Total 30	5
YEAR 2 Major	22
General	5
Adjunct	3
Elective Studio Rotation Total 32	2
YEAR 3 Major	18
General	3
Adjunct	6
Electives Studio Rotation Total 30	3
YEAR 4 Major	20
General	3
Adjunct	4
Electives Studio Rotation	3
Total 30	

COURSE DESCRIPTIONS

YEAR I

AM101A

2 Credits

Introduction to the Visual and Performing Arts Practice I

The course will help students understand and become familiar with artistic processes and issues surrounding the evolution of the practice of the visual and performing arts. The relevance of these issues must be understood by arts managers.

AM101B

2 Credits

Introduction to the Visual and Performing Arts Practice II (Pre-Requisite: AM101A)

This course is a continuation of Introduction to the Visual and Performing Arts Practice I and further helps to sensitize students to the practice of the visual and performing arts. Students are exposed to the offerings of each School which is designed to stimulate interest in and appreciation of the practice of the arts.

AM104A

2 Credits

Principles of Accounting I

This course provides an introductory study of the fundamental principles, concepts and techniques of accounting. Students are introduced to the Peachtree accounting software and will learn to use this software to execute bookkeeping and accrual accounting processes, prepare and interpret financial statements that summarize balance sheets, and income statements, and the statement of cash flows.

AM105B

3 Credits

Principles of Accounting II (Pre-Requisite: AM104A)

The course is designed for students who have successfully completed Principles of Accounting I and expands on the basic framework covered in the first course. Emphasis is placed on specific areas of accounting: internal control, receivables, long-term assets and liabilities, debt and equity financing, and the statement of cash flows.

AM115A

2 Credits

Introduction to Arts Management I

This course introduces students to the scope of Arts Management and the Arts and Entertainment industry. Students will develop an understanding of management theories and skills and will be introduced to issues and challenges for creative producers, copyright laws and the challenges that Arts Managers are facing in the twenty first century.

AM115B

2 Credits

Introduction to Arts Management II (Pre-Requisite: AM115A)

This course is a continuation of Introduction to Arts Management I and further seeks to identify what is arts management and its relevance for the development of arts in relation to leisure pursuits. This course will examine the process, best practices and standards associated with Production Management, and issues in Leadership and the Functions of Management. Students will gain hands-on experience through the simulation of a production management team, and gain valuable insight about conflict, task and team management.

AM116B

3 credits

Arts, Culture & Environment

The course seeks to introduce key elements of environmental studies, and facilitate investigation into the impact of social norms and cultural practices in the Caribbean on regional environmental issues. It also provides a forum for exploring the ways in which environmental consciousness informs and influences the work of artists. The course places emphasis on understanding the range of environmental challenges facing the planet and offers students a platform from which to conceptualize innovative, practical and feasible arts-based responses to environmental concerns at the local and regional levels.

YEAR II**AM202A**

3 Credits

Introduction to Arts Marketing

Introduction to Arts Marketing introduces students to marketing essentials specific to audience and management techniques for both for profit and not for profit arts ventures while highlighting the role of marketing as a functional component of management in the arts.

AM214B

3 Credits

Managing Our Resources: Libraries, Museums, Theatres and Art Galleries

This course sensitizes students to the importance of and the wealth of resources in libraries, museums, theatres and art galleries as educational facilities, leisure and recreational centres and repositories. It also involves an introduction to media storage that captures information such as books, films, photography, art, maps and plans.

AM215B

2 Credits

Fundamentals of Event Planning

This course is designed to familiarize students with the theories and best practices for planning, organizing and coordinating an event; including strategic planning, task identification and coordination, document design, marketing, sponsorship, and post-event evaluation. Topics covered will challenge students to apply theory in creating and presenting a mock event proposal.

AM216A

2 Credits

Technical Writing

This course focuses on a practical approach to technical writing, such as proposals, project reports, abstracts, technical correspondence delivered in both hard copy and electronic media and gives students the opportunity to practice writing technical documents.

AM217B

4 Credits

Intellectual Property and the Legal Framework of Business

This course introduces students to issues involving Intellectual Property (IP) including copyright, patents, and trademarks and examines how these issues relate to the business practices of artistic expression. In addition, the course provides an overview of the legal, regulatory and ethical environment in which business decisions must be made with particular attention to Jamaica's role in the promotion of intellectual property rights.

AM218A

2Credits

Facilities Management for Arts Managers

The course Facilities Management for Arts Managers is geared towards equipping the learner with the skills to manage facilities of any type but especially those engaged in the visual and performing arts. It is structured to address the three main concerns of facilities management – safety, customer service and legality. Teaching units comprise: facilities management as a business and management function; tools and mechanisms necessary to achieve and sustain quality facilities and adherence to Jamaican laws.

AM219A

3 Credits

Financial Management for Arts Managers (Pre-Requisite: AM105B)

This course will help students learn fundamental concepts of financial theory and apply these to management of Arts Organizations. This will involve understanding and applying concepts such as financial statement analysis, profit planning, sources and forms of financing, cost of capital, time value of money, capital budgeting and business valuation.

AM220B

1 Credit

Business and Strategic Planning For the Arts

This is primarily a theoretical course which provides an opportunity for students to understand the concepts of business and strategic planning for development of the arts organization. The course provides an understanding of and hands- on development of the business plan through group work and use of the software, business plan pro premier.

AM222B

3 Credits

Business and Professional Communication

This course is designed to introduce and expose students to the fundamentals of academic and professional communication skills to allow them to more effectively apply communication theories and best practices to meet their academic and corporate communication needs.

AM224A

3 Credits

Artiste Management

This course examines the way in which the arts are represented in the development of Tourism and seeks to evaluate whether its impact could be enhanced in an effort to reinvent the Caribbean Tourism Product. To examine the contribution of arts and culture to tourism in the Caribbean and address issues of quality in terms of the way this is

AM225A

2 Credits

Organization and Human Resource Management I

This is primarily a theoretical course which provides an opportunity for students to understand the concepts and theories of organizational structures in arts organizations; it introduces students to the process of administering the arts and techniques for managing this process.

AM226B

2 Credits

Organization and Human Resource Management I (Pre-Requisite: AM225A)

This course provides an opportunity for students to understand human resource theorists, Jamaican labor laws, employer/employee relations, unions, grievance procedures and industrial relations. The importance of contracts and how they function in the organization is an important aspect of this course.

YEAR III

AM301B

2 Credits

Arts and Culture: Policy Development

This course explores the impact of arts and cultural policy development and implementation, both locally and regionally and sensitizes students to the issues involved in policy development and planning and its impact on implementation.

AM302A

3 Credits

Arts, Culture and Tourism in the Caribbean

This course examines the way in which the arts are represented in the development of Tourism and seeks to evaluate whether its impact could be enhanced in an effort to reinvent the Caribbean Tourism Product.

AM303B

3 Credits

Product Design

This course looks at the process of interpreting the arts in commercial ways, making it commercially viable and income generating. It also examines the commercialization of sector development and the economic development of the industrial sector in the Caribbean and addresses issues of quality.

AM304B

3 Credits

Entrepreneurship and the Arts

This course examines the Arts under the banner of the cultural and creative industries, as a commodity that can be sold. It will explore policies, the supportive framework for entrepreneurs, as well as the financial provisions available to entrepreneurs and their creative start-ups. It aims to explore the possibility of enterprising arts practitioners and entrepreneurs developing new arts products and stimulating new arts consumers.

AM305A

3 Credits

Quality in Arts Management

Exploring quality as an element of the creative product and its effect or lack thereof on the creative experience is critical to the success of the creative process. As such developing an awareness of quality management and its positive impact on arts development is necessary to any practice in arts management.

AM307A

3 Credits

Contemporary Issues in the Cultural Industries

This course identifies, delineates and maps cultural industries and explores the roles and impact these industries have on society within a cultural policy framework.

AM315A

3 Credits

Event Management and Media Strategies I

This course builds on information presented in the second year course, Introduction to Event Planning. It focuses on the application of project management strategies to the creation and execution of arts and cultural events including specific knowledge areas of Administration, Operations Marketing and Risk Management. The course will expose students to best practices and monitoring of returns on investment, sustainable event and media management, as well as staff management. Students will be required to start the thought process in the planning of their event, involving industry professionals and selected students from the schools of music, dance, drama and visual arts. This event will

be executed during the Event Management and Media Relations II component of the programme.

AM316B

3 Credits

Event Management and Media Strategies II (Pre-Requisite: AM315A)

This course builds on the event management framework introduced in Events Management and Media Strategies I. Topics in this component will include integrated marketing and communication, operations and risk assessment management, applications to their planned and check listed event. Students will examine the final sets of knowledge areas and have opportunities to engage in the application of these areas through field trips, hands on experience in College and outside events, observation and the planning of their own. Students will collaborate as a team on the type of event that they want to present, design same and manage all aspects of the planning and production under supervision.

AM313A

3 Credits

Project Management

This course introduces students to the project management framework and explores the application of project management tools in arts management. Topics covered include project integration management, scope, time, cost, risk and quality management and evaluation.

AM317B

3 Credits

Issues in Community Arts Management

This course will involve an examination of issues concerned with community arts management. It will provide an overview of relevant management, policy, cultural, and community issues while examining various community based art models and processes that have been used to tangibly transform communities through art.

AM318A

1 Credit

Arts Management Forum: 1 Creative Yaad

1 Creative Yaad – Arts Management Forum is a student run; faculty supervised Arts Management Company that has been designed to provide Arts Management majors with practical experience in areas such as event production, marketing, and project management. The company selects a specific number of projects (on and off campus) each school year and meets once per week to organize and execute plans. This is a mandatory requirement of each student in the School of Arts Management and Humanities. Students will be awarded one credit for 3 units of work done across the first three years of the programme.

YEAR IV

AM406B

8 Credits

Internship

This course allows students to secure attachment with arts and culture organizations for a period of 3 months to one year (part-time.) or 520 hours. This will enable students to secure valuable work experience that will enable them to identify issues that arise within the process of managing and administering the arts.

AM408A

3 Credits

Independent Study – PROJECT Development I (Pre- Requisite: AM313A)

This course allows students to conceptualize and document ideas for an arts-based project which forms the basis/ background against which students can develop their own projects. It involves, among other things, testing, research and determining the financial viability of implementing the project.

AM408B

3 Credits

Independent Study – Project Development II (Pre- Requisite: AM408A)

This course allows students to execute an arts based project from idea through to implementation. It involves organizing and implementing a project within a given timeframe. It involves project evaluation strategies, networking and interacting with industry personnel.

AM414A

3 Credits

Arts Management Seminar I

This course explores ideas which impact on the process of arts development by examining current trends and issues within the Arts, Culture, Entertainment and Hospitality sectors. It explores strategies for developing the arts product, looking at the cultural context and the human resource development, financing and marketing issues.

AM414B

3 Credits

Arts Management Seminar II (Pre-Requisite: AM414A)

This course is a continuation of Arts Management Seminar I, which allows students to implement the seminar ideas conceptualized in Semester 1. It involves planning, organizing and executing a seminar within a given timeframe and involves marketing, evaluation techniques and interacting with experts. This course presents an arena for audience and presenters to exchange views and ideas around issues affecting art development.

HUMANITIES

ENGLISH LANGUAGE & INFORMATION LITERACY

GS100A

2 Credits

Fundamentals of English

This course seeks to secure full tertiary-level English competence to ensure success in all areas of academic and social lives of students. The aim is to harness all human, technical and on-line resources at the College to provide individual and whole group support to all learners.

This course is designed to help students become skilled in reading for meaning, speaking fluently and writing confidently and coherently in any context.

GS100B

2 Credits

Critical Thinking and Expository Writing

This course seeks to further develop students' competencies in writing freely and efficiently on any topic while being guided by sound principles of efficient expository writing skills as well as applying the appropriate linguistic resources of vocabulary, mechanics, grammatical and syntactic skills. As critical readers, they will thoughtfully assess the effectiveness of a text by evaluating the author's strategies and intention. Students will, in time, become efficient and independent readers and authors in their own rights.

GS105

2 Credits

Critical Thinking and Creative Insight

This course introduces students to argument analysis, definition, art theories and role of critical thinking and analysis in the arts. Students are encouraged to develop a system of reference and theoretical framework that informs the understanding of their craft and its relationship to factors that impact on their creative imagination. The sessions are conducted within a laboratory environment through which the artist is faced with contemporary issues, theories and experiences, which inform, influence and enhance art creation. The relationship among the arts and the individuals understanding self, culture, religion, economy and society are also emphasized.

GS110

2 Credits

English for Living

This course will immerse students in a variety of experiences designed to facilitate opportunities to communicate effectively in oral or written communication. Each student will be assessed at the beginning of the course, and a careful note of progress recorded in a range of skills including listening, speaking, reading, writing, thinking and researching. Attention will be given to vocabulary, grammar and pronunciation. Activity will consider culturally relevant themes and experiences.

GS101A

2 Credits

Introduction to Critical Analysis I

This course introduces students to critical thinking and analysis, and encourages students to develop independent theoretical points of view. Through lectures, class discussions, video screenings and gallery visits, students will be exposed to a broad range of visual culture as well as basic concepts and vocabulary. Emphasis will be placed on discussing and interpreting art in relation to its historical, social, political, cultural and personal context.

GS101B

2 Credits

Introduction to Critical Analysis II**LS101****Information Literacy**

In order to have students who are information literate it is important to guide them in the activities that are involved in recognising an information need, finding, locating, evaluating and using information in an ethical way. This will involve the ability to use information technology with competency to unearth the required information that will be exploited in some way to create a new product or performance. The information literacy skills programme is designed primarily to focus on internet search skills, database training and academic integrity, types of sources and evaluation of sources.

GS203

2 Credits

Academic and Professional Writing

This course is a consolidation of the literacy, critical thinking and communication skills of students. It places an important focus on understanding academic language and using it coherently and confidentially in discussions and arguments in an exploration of non-fiction texts and context.

LITERATURES IN ENGLISH & MODERN LANGUAGES**GS102A**

2 Credits

Introduction to Spanish I

This course will introduce students to the rudiments of simple sentences in Spanish that will provide basic survival skills in a Spanish environment. The course will facilitate students' awareness of the social function of the language and how to converse in specific contexts. Underlying the delivery of the course will be the language skills: listening, speaking and to a lesser extent reading and writing.

GS102B

2 Credits

Introduction to Spanish II (Pre-Requisite: GS102A)

This course further develops skills in understanding and speaking Spanish through practice in using more complex sentences. The course continues to facilitate students' awareness of the social function of the language and the use of appropriate gesture and grammar in specific contexts.

GS113

2 Credits

Conversational French

The Beginners French course will cover basic grammar rules, pronunciation and vocabulary acquisition. Students will learn how to interact on a basic level in day-to-day situations with French speakers. They will also learn about French and Francophone music, art, dance and theatre in the Caribbean Region and around the world.

The course will be based on the four language skills: listening, speaking, reading and writing, but greater emphasis will be placed on oral skills. Input will be based on text books, web-based sources and authentic reading materials. Texts and dialogues as well as grammar and vocabulary exercises for class work will also be created by the instructor.

GS210

3 Credits

Conversational Spanish

This course is designed for persons with little or no knowledge of Spanish, who wish to be able to communicate in the language about everyday matters at a basic level.

GS202A

2 Credits

Caribbean Literature I

This course exposes students to an overview of writers in the Caribbean, knowledge and appreciation of Caribbean authors, dramatists and poets. Students will compare and contrast different themes and the development of literary traditions across different islands.

GS202B

2 Credits

Caribbean Literature II (PRE-REQUISITE: GS202A)

This course exposes students to an overview of writers from the Caribbean who create in the different genres of literature, and explores the culture of orality which is a foundation of Caribbean writing.

GS302A

2 Credits

World Literature I

This course provides an opportunity for students to read and analyze international literary works by writers from Europe, Africa, Asia and the Americas. This course can be taken at levels 2 and 3.

GS302B

2 Credits

World Literature II (PRE-REQUISITE: GS302A)

This course is a continuation of World Literature 1 with a broadened scope of narratives representing diverse regions. The human condition becomes a focal interest in the course with close textual analysis on the different aspects affecting and shaping the life of the main characters. Consideration is therefore given to the underpinnings of political, cultural or psycho-social, gender, class, ethnicity or race issues which shape and inform the narrative and which provides the framework for analysis and interpretation.

CULTURE, GENDER & PHILOSOPHY**GS115A**

3 Credits

The Self: Ethics and Creativity

This course seeks to facilitate the process of self-development and create awareness of the synergistic relationship between the creative process and personal development of the student. The emphasis is on holistic development incorporating ethical and moral development, the process of decision-making and choices, values clarification and identity.

GS114A

3 Credits

Caribbean Culture and Identity

This course seeks to introduce students to theories of "Caribbeanness" through the framework of Caribbean Cultural Studies. By engaging this multidisciplinary approach the course highlights major historical, cultural and aesthetical occurrences in the Caribbean. Students are expected to analyse race, class and gender as frames of reference for understanding cultural practices and subsequent power relations. As such, the course also offers students a platform from which to interpret cultural expressions in its broadest political sense.

GS2009

3 credits

Sexuality, Power and Desire in the Arts

This course makes use of independent research, group and independent presentations.

Students are expected to actively participate in debates about feminist and queer theories on sexuality in lectures. Students must be prepared to read and engage in stimulating discussions and will critique various performing and visual artworks that engage in the topic of sexuality, power and desire. This includes reading journals such as Feminist Review, Men and Masculinities, Sex and Sexuality, Small Axe, Aids Care, Caribbean Review of Gender Studies Online Journal, Culture, Health and Sexuality, Feminist Africa and Social and Economic Studies.

GS205A

2 Credits

Exploring Philosophies of Art

This course examines the way in which the arts are represented in the development of Tourism and seeks to evaluate whether its impact could be enhanced to reinvent the Caribbean Tourism Product. To examine the contribution of arts and culture to tourism in the Caribbean and address issues of quality in terms of the way this is being presented.

GS206E

3 Credits

Introduction to Philosophy

This course introduces beginners to three definitions of philosophy, and to examples of these definitions in practice. It covers issues in logic, aesthetics, metaphysics, epistemology, ethics and Caribbean philosophy. Designed for students of the arts, the emphasis is on the critical analysis of life issues from the perspective of the aspiring artist.

GS305

3 Credits

Gender in Society: Issues and Theoretical Considerations

This course aims to familiarize students in the field of Gender Studies and across a range of disciplines. Students will encounter a number of different ways in which sex, gender and sexuality have been, and can be understood within the different cultures, especially the Caribbean culture. Masculinities and femininities and the ways in which these interact with other markers of difference such as 'race', 'class', 'ethnicity' and 'nationality' will be central themes in this course. Culture, in this context, refers to the inherited ideas, beliefs, values and knowledge about gender that constitutes and contributes to the shared bases of social action and activities of Caribbean peoples.

GS404B

2 Credits

Introduction to Caribbean Studies

This course is designed to expose students to a range of forms from the psychological to the global, past to present, elite to popular, everyday life to the city, and consumption to production through methods of inquiry using a systematic approach. Given our permanent place within cultural forms of one kind or another, the Caribbean needs to stay abreast of other manifestations within the wider disciplinary field and students must stay interested in understanding these forms and their interrelations.

MATHEMATICS, PSYCHOLOGY AND INFORMATION TECHNOLOGY**GS111**

2 Credits

Information Technology for artists and Entrepreneurs

This course is designed to meet students' practical and educational needs within the College, their personal use and

within the wider society. It explores productivity software such as: Microsoft Office Suite 2007 and their uses and applications to the student within the education system as well as for future job applications with the aim of gaining proficiency in the above software.

GS231

3 Credits

College Mathematics

This course will expose students to set theory, fundamental concepts of algebra, relations, functions and graphs, equations, matrices and systems of linear equations.

GS201A

2 Credits

Psychology I

This course introduces students to general behavioural psychology as it relates to personality, growth and development. This course provides information on a broad range of topics that illustrate how and why we think, feel and act by introducing students to topics within the areas of development, abnormal and social psychology.

GS201B

2 Credits

Psychology II (Pre-Requisite: GS201A)

This course introduces students to general behavioural psychology as it relates to personality, growth and development. This course provides information on a broad range of topics that illustrate how and why we think, feel and act by introducing students to topics within the areas of development, abnormal and social psychology.

ARTS BUSINESS

GS200A

2 Credits

Business of Art And Design I

This course introduces the concepts, ideas and practices of business and commerce to students of Art.

GS200B

2 Credits

Business of Art And Design II (Pre-Requisite: GS200A)

This course introduces the concepts, ideas and practices of business and commerce to students of Art and guides them to successfully manage a small business.

GS 212A

3 Credits

Conservation Theory I

This course provides an introduction to the basic theoretical knowledge on which the field of conservation is based. Students will explore the history of the field; the decision-making processes and ethical considerations involved in conservation and basic preventative interventions and treatments.

GS 212B

3 Credits

Conservation Theory II

Prerequisite: Conservation Theory 1 212A

This course follows on from Conservation Theory I. Students will be introduced to a range of materials found in historic objects and works of art, encountered by conservators. Methods of manufacture and how they inform conservation practices is a core component in understanding applicable conservation practices. Students will also be exposed to issues related to methods of examination and documentation of objects based material as well as their processes of deterioration and the

conservation processes and tools used to preserve them.

GS313

3 Credits

Collections Management Care

This course introduces students to the various aspects of managing collections of historic objects or works of art; collections care practices, handling, packaging & transporting objects, methods of preventive conservation, including pest management and disaster planning.

An introduction to factors, such as light, incorrect temperature and relative humidity and pollutants that cause deterioration of museum objects will be provided. Assessment of the environment and generating methods for minimizing the decay of artifacts by controlling environmental factors will be explored, along with aspects of the museum building, building services and management that affect collections care.

RESEARCH METHODS

GS300A

3 Credits

Research Methods IA

This course offers exposure to research methods and outlines procedures for conducting research in the arts. It exposes students to various aspects of research in tangible and intangible culture using qualitative research methods.

GS300B

2 Credits

Research Methods IB

Visual Arts practice through research presents the premise that this discipline is a theoretically robust area of enquiry and a transformative approach to creating and critiquing knowledge. This course describes a range of strategies for planning and conducting research in the Visual Arts.

GS300Y

2 Credits

Research Methods I

This course offers exposure to Research Methods and procedures for conducting original research projects. Research types and formats, language and terminology, measurements and instruments are studied. Also explored are the problems of validity and reliability and the procedures and methods available for establishing these. Planning, conducting and presentation of an original research or thesis are studied through student seminars based on preliminary research in selected topics.

GS303

1 Credits

Performance Research Forum

This course aims to articulate the various methods used in collecting data-the quantitative and qualitative as well as different sampling methods, such as random sampling- are the key elements to defining the validity and characteristics of effective research and analysis. As these methods are taught and explored students will seek to critically analyze and utilize primary and secondary sources in their own research to bring depth, authoritative support and validity to their own dance research.

GS400A

Research Methods IIA

2 Credits

Semester 1

This course offers exposure to Research Methods and procedures for conducting original research projects. Research types and formats, language and terminology, measurements and instruments are studied. Also explored are the problems of validity and reliability and the procedures and methods available for establishing these. Planning, conducting and presentation of an original research or thesis are studied through student seminars based on preliminary research in selected topics. A practical and uniform method to be followed in the writing and presentation of the research paper is introduced.

AM400B

2 Credits

Research Methods IIB

This course introduces students to the rudiments of writing a research paper from data gathering through to preliminary analysis and finalization of the research. Individual tutorials and occasional seminars on specific methodological problems, assist students with the research, writing and presentation of the research paper.

AM409B

2 Credits

Research Paper

This course assists students with the rudiments of writing a research paper from data gathering, preliminary analysis and finalization of research. Individual tutorials and occasional seminars on specific methodological problems support students with the research, writing and presentation of the final research paper.

PROFESSIONAL EDUCATION

PE201

2 Credits

Theory and Practice in Education

This course is structured around 3 units which allow the student teacher to think about and develop some principles of and approaches to teaching, learning, and creating classroom environments, and to engage in planning and teaching in different curricular and learning environments. Additionally, the course introduces principles of and approaches to integration, to alternative approaches to managing classroom environments and specific approaches to dealing with students' behaviour.

PE202

3 Credits

Understanding the Learner

This is an introductory course that focuses primarily on understanding primary and secondary students as learners in the teaching and learning environment, and as children from different communities. This course is arranged in units that examine the characteristics of students at different age levels, the student and learner in classrooms, their various socio-cultural settings and communities from which they come, and characteristics of the exceptional students.

PE203

3 Credits

Technology and Learning

This course is designed to develop theoretical and practical applications in the knowledge, design, development, implementation, utilization, management and evaluation of education technology and technologies for learning thus increasing the opportunities for enhancing teaching and learning experiences and improving instructional communication strategies. The course also focuses on the above specifically in an arts related lesson or context. The course covers three components: Instructional technologies, media and computers, multimedia tools and e-learning in education and; Integrated Communication Technologies

PE206

3 Credits

Assessment in the Classroom

In this course, student teachers will critically examine the teacher's role as assessor, decision-maker and evaluator. They will develop a better understanding of assessment-related terms, concepts and principles. They will gain practice in the rudiments of assessment procedures, conduct evaluation and prepare reports about the performance of students.

PE302

3 Credits

Introduction to Educational Administration

This educational administration course emphasizes the importance of leadership practices. Prospective school administrators are expected to develop inclusive decision making processes and continually reflect on the effectiveness of these procedures. The participants in this course will be exposed to a wide range of knowledge and skills which will enable them to function, not only as the heads of institutions, but as better classroom managers, coordinators and heads of departments

PE401

3 Credits

Practical Researcher

This course provides the opportunity for student-teachers to examine their attitude towards research and any misconceptions about research. In addition, learners can assess their level of competence in applying the principles of research in a variety of educational contexts with emphasis on the classroom; the intention being to influence their professional development as teacher-researchers. It requires participants to apply relevant research knowledge, skills and disposition to allow them to address in practical ways, educational problems affecting them and learners in their specialized fields. The general vision is that the participants will begin to adopt a culture of researching to guide their decisions. Considering this, the course is organized around three main themes:

1. The Field of Educational Research and the Fundamental Principles of Educational Research
2. The Teacher as Researcher: Practical Approach to Educational Problems
1. The Teacher as Researcher Facilitator: Meeting the learners needs as beginning researchers especially in their acquisition of appropriate attitudes and skills for this information driven.

PE402

3 Credits

Reflective Practice and Action Research

Reflective Practicum requires student teachers to participate in a variety of activities in a school in addition to observing contextual elements and forces at work in this context. It requires the participants to work as a learning community while integrating professional, specialized, pedagogical and collaborative research knowledge and skills to examine/ address issues related to (a) Curriculum (b) The Process of Learning in the school assigned or chosen. During the practicum, the participants will assume full responsibility for the outcome of the process although there will be formal supervision. As part of taking responsibility, they should seek the advice of their department on matters of concern to them.

PE305

3 credits

Technology and Learning in the Classroom

This course is designed to develop theoretical and practical applications in the knowledge, design, development, implementation, utilization, management and evaluation of education technology and technologies for learning, thus increasing the opportunities for enhancing teaching and learning experiences and improving instructional communication strategies. The course also focuses on the above specifically in an arts related lesson or context. The course will cover four components: Instructional technologies, media and methods; Computers, Multimedia tools and e-learning in education; Integrated Communication Technologies and; Apps and Mobile devices in the Classroom.

PE 207

3 credits

Psychology and Education

This course will address a range of topics in Psychology and Education, which will enhance students' understanding, and application in illustrating what motivates how human beings think, feel and act. Students will also be introduced to developmental, abnormal, social and other areas of the science and art of Psychology, while also being exposed to the tenets of proper application and expectations of professional impartation and conduct. Students will also be exposed to current trends in and perspectives of Psychology and Education.

PE304

3 Credits

Assessment and the Classroom

The Classroom Assessment course provides the opportunity for student-teachers to understand both the assessment emphasis of the constructivist and that of the behaviourist which is normally associated with accountability in education. The examination of various assessment concepts that are relevant to classroom assessment for an important part of the course. So too are the critical technical requirements of assessment instruments and procedures. The course provides opportunities to explore various instruments and procedures that are frequently used and associated with constructivist assessment on the one hand and accountability assessment on the other. It places as much importance on the acquisition of skills in developing and using assessment instruments and procedures as it does on a good grasp of conceptual and theoretical issues. Students are provided with the opportunity through their coursework to apply the skills that they learn to authentic situations.

PE403

3 credits

Fundamentals of Educational Administration

This educational administration course emphasizes the importance of leadership practices. Prospective school administrators are expected to develop inclusive decision making processes and continually reflect on the effectiveness of these procedures. The participants in this course will be exposed to a wide range of knowledge and skills which will enable them to function, not only as the heads of institutions, but as better classroom managers, coordinators and heads of departments.

PE305

3 credits

Technology and Learning

This course is designed to develop theoretical and practical applications in the knowledge, design, development, implementation, utilization, management and evaluation of education technology and technologies for learning, thus increasing the opportunities for enhancing teaching and learning experiences and improving instructional communication strategies. The course also focuses on the above specifically in an arts related lesson or context. The course will cover three components: Instructional technologies, media and methods; Computers, multimedia tools and e-learning in education and; Integrated Communication Technologies.

FACULTY

Full Time Faculty

Dr. Keino Senior

Dean

Ph.D. Gender and Development Studies (with High Commendation). The University of the West Indies

B. A. Philosophy (major) and Gender Studies (Minor) (with First Class Honours), The University of the West Indies

Professional Certificate, Advanced Competence in Public Procurement, The International Procurement Institute, Jamaica.

Dr. Anthea P. Octave

Director of Studies (Acting)

Ph.D. Cultural Studies (with High Commendation), The University of the West Indies.

B.A. (Hons), Theatre Arts and Carnival Studies, The University of the West Indies.

Certificate in Teacher Education, Sir Arthur Lewis Community College.

Ms. Janice Gore

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M.A., Arts Administration and Cultural Policy, Goldsmith's College, University of London

M.A., Publishing Studies, City University, London

B.A., English Literature and History, The University of the West Indies

Diploma in Education, Mico University College

Ms. Wendy-Ann Brissett

Head of Department (Acting) - Humanities

Education

Post Graduate Diploma in Education (English Language and Literature), The University of the West Indies

B.A., Media and Communication, The University of the West Indies

Ms. Regina Brown

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M.A. in Adult Education, Mico University College, Jamaica.

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Diploma in Education (English Language and Literature) Mico University College

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Certificate in Public Administration, The University of West Indies

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B. Ed. in Literacy Studies, The University of the West Indies.

Diploma in Primary Education, Bethlehem Teacher's College, Jamaica.

Mr. Owen Ellis

Senior Lecturer (Acting)

M.ES. in Gender, Culture and Environments, York University, Toronto, Canada.

Diploma -Theatre Arts & Drama-in-Education, Edna Manley College of the Visual and Performing Arts.

Ms. Renee Kitson

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B.F.A., Visual Communications, Edna Manley College School of Visual and Performing Arts

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M.A. in Law, Intellectual Property Law, George Washington University

LLB in Law; The University of the West Indies

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Lecturer

M.A. in French & English Institute of Paris Diplomed'Etudes Approfondies (PG.dip. in Teaching)

B.A. in French & Spanish, The University of the West Indies

MR. COURTNEY THOMPSON

Lecturer

Certificate in Forensic Accounting Association of Certified Fraud Examiners Austin, Texas, U.S.A. Advance

Certificate Educational Management Mount St. Vincent University, Halifax, Canada

Bachelor's Degree in Business Administration (Accounting Major) Northern Caribbean University.

Certificate - Audit Command Language (ACL) Certificate - Association of Accounting Technician (AAT) Certificate -
Computer Application (Word, Excel, DBase, PowerPoint)

MR. COLIN PORTER

Lecturer

B.Sc. in Industrial Engineering, The University of the West Indies